



Viyafaari Ehee

Required Documents:

1. Identification and Business Registration Documents

- a. ID card copy of loan applicant / Shareholders and directors of the company or partnership
- b. Information sheet of the applicant/business, shareholders, and partners
- c. Board Resolution for Companies/Partnerships stating the authorized signatory on behalf of the business (draft format available on our website)
- d. Copy of Business Registration
- e. Copy of Memorandum of Association and Articles of Association (For existing companies)
- f. Relevant permits for the operation of the business

2. Tax Related Documents

- a. GST/TGST and BPT return statement with vouchers of the business for the past one year
- b. MIRA Tax Clearance Report

3. Income Verification Documents

- a. Financial statements for the past 2 years (if business has been in operation for less than 02 years or businesses with revenue above 10 million or if loan amount exceeds 2 million, audited financials from a Maldives Inland Revenue Authority (MIRA) approved auditor will be required)
- b. Management accounts for the current year
- c. Bank Account Statement for the past 6 months



4. Project Related Documents

- a. Financial Forecast (including basis/assumptions) for the proposed loan tenor (draft format available on our website)
- b. Project Breakdown or BOQ
- c. Quotations for purchases to be made from the loan facility (if the purchases are made from abroad, the quotation price should be inclusive of all expenses for import)
- d. Copy of rental agreement if the business is being/ to be carried out on a leased property
- e. Documents associated with project financing (project agreement, awarding letter, project site handover letter and other relevant documents)

5. Collateral Documents

- a. ID Card Copy of Mortgagor(s)
- b. No objection letter from the mortgagor(s) if the mortgagor is different from the loan applicant)
- c. Registry copy of the collateral (include all pages)

6. Other Documents

- a. Stock List (for trade related businesses only)
- b. Receivable Aging List (if business accept credit sales) or ongoing project details list (if the business is a contractor)
- c. Contracts/reference letter of previous project completed (applicable for project finance)