

## **Fashaa Madhadhu Leasing (Existing Business)**

Required Basic Documents (*but not limited to*):

(*Additional documents may be required based on the project*)

### **1. Identification and Business Registration Documents**

- a. ID Card Copy of Applicant, co-applicant, shareholders/partners and directors of the company or partnership (6 months validity)
- b. Board Resolution for companies/partnerships stating the authorized signatory on behalf of the business (draft format available on our website)
- c. Copy of SME registration and Corporate Profile Sheet (Business Information Sheet)
- d. Copy of Memorandum of Association and Articles of Association
- e. Copy of Partnership Deed
- f. Applicable Permits for the operation of the business

### **2. Tax Related Documents**

- a. Tax Clearance Report/Due Statement/Installment Agreement made with MIRA
- b. GST/TGST return statement with vouchers of the business for the past 4 quarters or for the duration of business operations if the business has been in operation for less than one year
- c. Income Tax Return Statement with vouchers for the past year (if applicable)

### **3. Income Verification Documents**

- a. Business Bank Account Statement for the past 06 months (for verification of business income)
- b. Personal Bank Account Statement for the past 06 months (for applicant, co-applicant/shareholders/partners for verification of personal income)
- c. Employment Letter (if salary is not routed through bank account)
- d. Proof of experience or qualification of applicant

### **4. Project Related Documents**

- a. Business operation verification documents
- b. Quotation for the purchase of fixed asset